

October 18, 2023

California Community College Articulation Officers,

The UC and CSU invite course outlines for any new or revised courses your college would like to propose for the state's transfer curriculum in IGETC, CSU GE Breadth, or American Institutions (AI). Proposals are made electronically via ASSIST, which is now open for submission of your course outlines. The deadline for submissions is **Friday, December 15, 2023**.

Resources

- [ASSIST Resource Center](#)
- [CSU Area F Ethnic Studies Rubric](#)
- [General Education and Course Review](#)
- [Guiding Notes for Course Review \(September 2023\)](#)
- [IGETC Standards Version 2.4](#)

IMPORTANT

- Enter IGETC, CSUGE, or AI course proposals in **2024-2025 academic year**.
- **Please do not** enter IGETC, CSUGE, or AI course proposals in **2023-2024 academic year**.
- Courses must be submitted for UC TCA review prior to submission for IGETC review. UC TCA phase-outs lead to IGETC phase-outs. Once a course loses TCA approval, it loses IGETC approval.
- Substantial course changes require re-review for UC TCA and IGETC, and CSU GE Breadth (if approved for both GE patterns). If a course has been re-reviewed and re-approved for TCA this past cycle, it must also be re-reviewed for IGETC so as not to lose its IGETC designation(s).

Annual Reminders

- If you enter proposals in the wrong academic year, please withdraw and resubmit in the correct academic year.
- Do not submit upper-division coursework for review.
- Outlines of proposed courses must be set as complete in ASSIST in the F2024, SP 2025, or SU2025 terms with accurate course units and total hours per term (e.g., lecture/lab). All required fields in the course outline must be completed. GE reviewers will deny courses with missing information.
- The term in which you mark an outline complete should align with the term you select for your proposal, and the desired term in which the approval, if granted, should take effect.

Annual Reminders (continued)

- Revised course outlines should include an explanation of revisions in the submission comment field.
- Textbooks must be dated within 7 years of the course submission year or clearly identified as classics in the course outline (e.g., “classic text” or “discipline classic”). The classic notation should be added to the “Title” box within the outline.
- Lab science courses must include a clearly identified lab manual in the course outline.
- All new or revised courses must be approved by the college through the local curriculum approval process prior to submission.
- UCOP and CSUCO will not review any courses submitted **after Friday, December 15, 2023**, or courses submitted in a prior academic year.
- If you have any questions regarding the use of the ASSIST Workflow proposal process, contact your assigned ASSIST Sr. Articulation Analyst.

We expect to return GE decisions to colleges April through May 2024. Please check the ASSIST workflow for your college’s proposal decisions, including feedback from reviewers. Thank you for your support of the state’s transfer students, and please contact us with any questions.

California General Education Transfer Curriculum (Cal-GETC)

On May 22, 2023, ICAS approved the Cal-GETC Standards Version 1.0. Commencing with the fall term of the 2025-2026 academic year, Cal-GETC shall be the only lower-division general education pathway to determine academic eligibility and sufficient academic preparation for transfer admission to the CSU and UC from the CCC (ICAS, 2023). The June 15, 2023, memo and standards may be found on the ICAS website.

- [ICAS Memos and Letters](#)
- [Cal-GETC Standards 1.0](#)

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